



GOA UNIVERSITY

Minutes of the Meeting of the Advisory Committee of Directorate of Internal Quality Assurance (DIQA)/IQAC

A meeting of the **Directorate of Internal Quality Assurance (DIQA)/IQAC** Advisory Committee, chaired by Senior Professor R. S. Gad, Hon'ble Vice-Chancellor, was held on Friday, 09/10/2026 at 3.00 p.m. in the meeting room of the Vice-Chancellor's Secretariat Goa University.

The following members attended the meeting:

1. Prof. Sunder Dhuri, Registrar, Goa University
2. Prof. Aparna Lolayekar, Director-DIQA
3. Prof. Vidhyadatta M. Shet Verenkar, Director-RUSA/PM-USHA
4. Prof. Sandeep Garg, DI3P
5. Prof. Sanjeev C. Ghadi, Director, RDRM
6. Shri. Ramrao Wagh, President, GUTA, Director, DDLI
7. Shri. Ramdas Karmali, HOCC
8. Dr. Harip Khanapuri, Deputy Director-DIQA/Director - DICE
9. Dr. Rupesh Patre, Director-DSPAR
10. Dr. Vanita Patil, Finance Officer
11. Dr. Sameer M. Patil, Controller of Examination
12. President, PGSU

Leave of Absence /Absent

Prof. Shaila De Souza, Dr Ajay Gaude, Shri. Gaurav Pokle, Shri. Damodar Kochkar

Invited attendees:

Deputy Registrar, Academic & Administration, AR-DTT, Assistant Librarian & DIQA office attended the meeting

The Chairperson welcomed the members to the meeting.

1. Confirmation of the Minutes of the Previous Meeting

The minutes of the previous meeting of the Advisory Committee held on 16th June 2026 were placed before the Committee for confirmation. The members reviewed the minutes, and the same were confirmed.

Review of Action Taken:**(i) SOP for NAAC purpose:**

The Hon'ble Vice-Chancellor and Chairperson of the DIQA Advisory Committee sought an Action Taken Report (ATR) from the Director, DIQA, regarding the decisions taken during the previous meeting on the implementation of institution-wide Standard Operating Procedure (SOP) for NAAC purpose. In response, the Deputy Director informed the Committee that the SOP had been forwarded to the Deans of the Schools and the Divisional Heads for implementation. However, the status of implementation had not yet been received by the IQAC. The Chairperson directed that the SOP be implemented immediately and that the DIQA/IQAC promptly follow up with the concerned Deans and Divisional Heads to obtain the implementation status.

Prof. Verenkar, Director, RUSA, informed the Committee that the SOPs were linked to the requirements of NAAC and NIRF and, therefore, needed to be deliberated for status to ensure alignment with the respective assessment and ranking frameworks.

Action to be taken by: DIQA**(ii) Fees of part-time and full-time PhD students:**

The Chairperson enquired about the status of the proposed fee enhancement for part-time PhD students vis-à-vis full-time PhD students. In response, the Deputy Registrar (Acad.) informed the Committee that the matter would be placed before the Academic Council for consideration.

Action to be taken by: DR - Academics**(iii) Post-Doctoral Fellowship:**

The Chairperson enquired about the status of post-doctoral fellowship scheme. The Director, RDRM informed that the draft scheme has been approved by the Advisory Committee of RDRM and will be placed for approval before the Academic Council.

Action to be taken by: RDRM**(iv) Goa University Press:**

The Committee discussed the matter concerning the formulation of a procedure for the printing and publications by Goa University. The Chairperson emphasised the need to expedite the process, as approximately eight authors were awaiting the finalisation of the procedure to facilitate the printing and publication of their books. The Chairperson stressed that the matter should be resolved at the earliest, with due consideration to the copyright and other relevant requirements.

The Director, RDRM, informed the Committee that the draft procedure had been prepared and placed before the RDRM Advisory Committee for consideration and will be submitted at the earliest.

Action to be taken by: RDRM

(v) Collaborations for dual-degree programmes:

The Chairperson enquired about the status of international collaborations for the Dual Degree Programme. In response, the Director, DICE, informed the Committee that a meeting has been scheduled for the following week to discuss the details. The Chairperson directed the Director, DICE, to write directly to the concerned Australian universities whose proposals have been received to explore the possibility of collaborations and also discuss the possibility of making provisions for free accommodation and reduced living expenses for students in such MoUs.

Action to be taken by: DICE

(vi) Storage Area Network:

The Chairperson enquired about the status of setting up a Storage Area Network (SAN) on the University campus. The Committee deliberated on the proposed setup and discussed the need to consolidate the University's academic data, including PhD courses, recorded lectures from all Schools, and make the same accessible to students through a common platform. Director - DDLI's suggested that the relevant academic content from all Schools be compiled and uploaded to the platform. The Committee also discussed the feasibility of providing video-streaming facilities to enable students to access recorded lectures. The Chairperson directed that the possibility of storing part of the data on cloud infrastructure and the remaining data on the University's internal servers be examined. The Head of the Computer Centre was requested to provide the necessary inputs regarding the technical requirements and implementation process for establishing the SAN. The Chairperson also suggested that the HOCC may visit Shivaji University to study the institutional data management system.

Action to be taken by: DDLI / HOCC

(vii) Provision of permanent Junior Programmer for DIQA:

The Chairperson enquired about the appointment of a permanent Junior Programmer in the DIQA office to facilitate effective data management and the establishment of a Data Management System. In response, the Deputy Registrar (Administration) informed the Committee that an advertisement for the recruitment of a Junior Programmer would be published. The Chairperson clarified that the requirement was not merely related to the recruitment process but emphasized the need to appoint a Junior Programmer permanently in the DIQA office, instead of engaging personnel on a contractual basis. The Chairperson further observed that a permanent appointment would ensure continuity in day-to-day data

management, systematic planning, and the effective development and maintenance of the proposed Data Management System.

Action to be taken by: DR - Administration

(viii) Admission of outstation, NRI, OCI and PIO candidates:

The Committee discussed the proposed outstation admission quota based on CUET scores and the first-come, first-served basis. The Deputy Registrar (Acad.) informed the Committee that currently 10% quota exists for outstation students and 5% separate quota for NRI students. He further informed that currently the foreign students are admitted without entrance examinations as such students cannot appear personally for entrance examinations due to technical reasons. The Committee decided that NRI, OCI and PIO candidates can be admitted without the entrance examination. The matter of fees applicable to such students was also discussed and the Chairperson directed that the matter be placed before the Academic Council for further consideration and decision.

Action to be taken by: DR-Academics

2. Execution of Internal and External Academic Audits.

The Member Secretary briefed the Committee on the composition and constitution of the Internal and External Academic and Administrative Audit Committees, as prescribed under the Academic and Administrative Audit Policy of the University.

The Director, DIQA, proposed that the internal academic audit be conducted every year after first term. It was also decided that School-wise external audit will be conducted every 3 years, with an estimated expenditure of Rs.5 lakhs. Internal and external administrative audit will be conducted as prescribed by the said policy.

The Chairperson directed that the process of conducting the internal academic audit be initiated immediately. It was further decided that the external academic audit should be conducted by February or March 2027. It was also decided that the process of obtaining ISO: 9000 certification be taken up through the appropriate agencies or consultants.

Action to be taken by: DIQA

3. Presentation on the Outcome-Based Education (OBE) Analysis for Schools & University.

The Director, DIQA, presented the school-wise analysis of Outcome-Based Education (OBE), highlighting the data pertaining to Programme Outcomes across various Schools of the University.

The Chairperson observed the performance of Schools particularly with regard to sustainability-related outcomes, and emphasized the need for further improvement in this area.

The Committee discussed the need to deliberate on the OBE analysis and it was suggested that the analysis be circulated to the concerned Schools and discussed at the DFC and School Council meetings before being placed before the respective BoS. The Chairperson further emphasized that the alignment of Programme Outcomes with the Vision and Mission statements and the relevant attainment be reviewed across all Schools. The IQAC shall take up the matter for further examination and coordinate the necessary follow-up action with the concerned Schools.

Action to be taken by: DIQA

4. Approval of the Journal Selection Rubrics.

The Director, DIQA, placed the proposed Journal Selection Rubrics (JSR) before the Committee and requested Dr. Novelty to make a presentation on the document. Dr Novelty presented the proposed rubrics in detail and explained the eight criteria formulated based on the UGC parameters. The Committee took note of the presentation, followed by a detailed deliberation on the proposed criteria and their applicability across various disciplines.

After discussion, the Chairperson directed that the proposed rubrics be referred to the Academic Council for consideration and approval and then to the respective Boards of Studies (BoS) for its implementation.

It was suggested that a minimum of 10 journals be recommended by each BoS based on the approved Journal Rubrics. It was further suggested that, in disciplines where the prescribed minimum number of journals may not be available, the matter could be referred to the competent authority for appropriate consideration and approval.

The Committee also discussed the adoption of a cut-off score of more than 50% of the Rubrics-based score for the selection of eligible journals and emphasized the need to standardize the criteria, particularly in view of their applicability to Career Advancement Scheme (CAS) promotions and direct recruitment.

It was decided that the BoS should review the list of journals on yearly basis. Year-wise list of journals should be duly signed by the University authority and made available for necessary purposes.

The Chairperson directed to place the journal selection rubrics before the Academic Council for approval purpose.

Action to be taken by: DIQA

5. Presentation on the DIQA/IQAC Data Management System.

The Director, DIQA, informed the Committee that the Data Management System has been developed and the same was presented by the Junior Programmer.

The Chairperson highlighted the importance of the system, noting that it would serve as a centralized platform for maintaining and uploading data required for NAAC and ranking related submissions.

Prof. Verenkar emphasized the need to maintain the confidentiality of sensitive institutional information available in the system. He observed that appropriate safeguards and procedures should be established to regulate access to such information before it is disclosed or made available to users.

Action- DIQA

6. Open Access Incentive Fund (OAIF) Policy

The Committee was informed about the incorporation of the suggestions of the previous meeting of the IQAC Advisory Committee in the OAIF policy. The Committee emphasized the need to assess the impact of the policy on research visibility and citation outcomes.

It was decided that the proposed OAIF Policy be placed before the Executive Council for consideration and approval.

Action to be taken by: DIQA

7. Any Other Business (A.O.B.)

Faculty Academic and Research activity Plan was discussed as part of A.O.B. The Director – DIQA presented the NIRF ranking analysis of top 100 institutions and highlighted the importance of the increasing the publications by each faculty member. In view of the same, the Faculty Academic and Research activity plan was placed before the Committee that emphasized the list of academic and research activities to be planned for the forthcoming 1/3/5 years in alignment with NAAC and NIRF submission criteria.

It was suggested to add conference papers (full papers) presented at national and international level, certificate courses to be conducted, MoUs, membership in professional bodies and extension and outreach activities in the template for Faculty Academic and Research Activity Plan. The template to be circulated to the faculty members.

Action to be taken by: DIQA

The meeting ended with a vote of thanks to the chair.



22/10/26

(Sr. Prof. Rajendra S. Gad)
Chairperson



22/10/26

(Prof. Aparna Lolayekar)
Director, DIQA

